

ST MARY'S OSTERLEY PRE-SCHOOL PLAYGROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 JULY 2019

	£	£	2018
INCOME			
Funding	84,158.88		88,410
Fees and Registration	16,248.00		31,712
Interest	17.50		7
Fund-raising (general)	224.00		0
	<hr/>	100,648.38	120,130
EXPENDITURE			
Wages	63,173.97		66,993
Hall hire	22,830.00		22,700
National Insurance	2,857.43		4,612
Accountancy	4,350.00		4,100
Pension Contribution	3,695.59		2,030
Materials & Stationery	1,325.57		1,511
Food	1,014.26		764
Professional Subscriptions	546.50		662
Depreciation	554.71		580
Insurance	492.90		425
Parties and Visits	400.00		400
Other expenses	148.64		241
Petty cash payments	300.00		352
		101,689.57	<hr/> 105,370
EXCESS OF INCOME		<hr/> - 1,041.19	<hr/> 14,760

ST MARY'S OSTERLEY PRE-SCHOOL PLAYGROUP

ASSETS & LIABILITIES FOR THE YEAR ENDED 31 JULY 2019

2018

	£	£	
ASSETS			
Cash			
In Hand	0.00		0
At Bank - CafCash	29,524.04		25,359
At Bank - Caf Gold	<u>14,187.86</u>	43,711.90	<u>14,170</u>
			39,530
Equipment			
Value at 31st July 2018	5,547.14		5,804
add Purchases during year	337.10		323
less Depreciation	<u>554.71</u>	5,329.53	<u>580</u>
			5,547
Other Assets			
Debtor (payment expected within year)		0.00	0
Payments made in Advance		<u>-</u>	0
TOTAL ASSETS		<u>49,041.43</u>	<u>45,077</u>
LIABILITIES			
Income and Expenditure Account			
Balance at 31st July 2018	44,831.35		30,072
less Excess Expenditure over Income	<u>- 1,041.19</u>	43,790.16	<u>14,760</u>
			44,831
Accruals			
Pension	0.00		245
Wages	5,215.61		<u>245</u>
Materials & Stationery	35.66	5,251.27	245
TOTAL LIABILITIES		<u>49,041.43</u>	<u>45,077</u>



St Mary's Osterley Playgroup

Minutes of 2019 AGM

Wednesday 25th March 2020

Present and Apologies: Conducted remotely with Ian Humphries (Treasurer), Liz Leonard (Chair), Joanna Walsh, Kath Richardson. Apologies from existing trustees Elena Milova, Lucy Standish and Sheila Matthews

Previous minutes were approved

Supervisor's Report

We have carried on with the 30 hours – offering 6 hours per day, even though we had lost money on the extended hours since the last AGM. However it has picked up a lot in January 2020 to 15 children on some days. We are also able to offer flexible hours to 2 and 3 year funding and fee paying children.

We are outstanding in our Inclusion and Support of SEN children. One child went on to Linden Bennett Specialist Nursery and we have currently 7 children on our SEN register. We have twins with cerebral palsy and one child needed a risk assessment passed before they were able to start. Two children are undergoing EHCP's, one with a diagnosis of Autism and two more children are on the Autistic pathway. The staff have continued to update their training termly and Liz has attended the Learning and Development, and Welfare Clusters termly.

The Tropical Zoo came in July 2019 and all the children were invited. We have celebrated Diwali, Chinese New Year, Holi, Eid, Christmas, Easter and World Book Day.

We had visits from Hounslow Early Years, SEN, other Schools, Physiotherapists and an Education Psychologist, so that all of our children can reach their full potential. Unfortunately the outbreak of the coronavirus has now taken over. We have been steaming all the toys and equipment making sure the children keep washing their hands, teaching them how to catch a sneeze. We are wiping everything in sight with anti-bacterial wipes and making sure parents and children wash their hands when they enter the building and the parents again when they come back to collect their child.

We are now closing down today (20th March), for the foreseeable future. We have all the parents emails, so we can still keep in touch with them and will follow the governments guidelines on when we can re -open.

Treasurer's Report

This was our second year with 30 hours provision. In the previous year we made a profit of almost £15,000; this year we made a loss of just over £1,000. Our fees had halved without an equivalent rise in funding.



St Mary's Osterley Playgroup

rise.

The new pension costs have almost doubled to £3,700 and will go up again next year in the final automatic

Our lowest paid wage (£9.15) continues to be at the rate of the London Living Wage set in November 2014. It's currently £10.75 which we cannot afford but well over the national minimum wage of £8.72.

We currently have two signatories, myself and Ian Humphries.

Election of New Committee

Due to the current situation this AGM was conducted remotely and it was decided to carry on with the current committee rather than try and get new trustees.

Any Other Business None

Next Meeting to be arranged.

Independent Examiner's Report on the Accounts

Receipts and Payments Account

Report to the trustees/members of

Charity Name St Mary's Osterley Pre-School Playgroup

On accounts for the year ended

310719

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
 - (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- * Please delete the words in the brackets if they do not apply.

Signed

F Taylor

Date

18.12.19

Name

F J TAYLOR

Relevant professional qualification or body (if any)

ACMA CGMA

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